

# BOARD MEMBER ORIENTATION AGENDA

9:00	Welcome	Board Chair
9:05	Self Introduction	All
9:30	Your Organization Mission History Overview	Executive Director
9:40	Program Descriptions	Program Directors
10:00	Break	
10:10	Financial Information Budget Balance Sheet YTD Income & Expenses Investments	CFO/Treasurer
10:30	Fundraising Annual Fund Strategies Special Event Strategies Capital Campaign Information Planned Giving	Development Director
10:50	Volunteers/Advisory Councils	Executive Director
11:00	Board Governance Meetings Committee Participation Board Retreats Responsibilities Board Manuals Governance vs. Management	Board
11:15	Long Range Planning/Future Vision	Executive Director
11:40	Tour Facility	
12:00	Lunch	